

Sonargaon University (SU)
147/I, Panthapath, Dhaka - 1212
Employee Job Card
Employee ID: SU1505041059
Employee Name: Afsana Jahan Nipa
Designation:
Department Name:
Campus Name: 147/I Green Road, Tejgaon, Dhaka 1215
Date : 2022-10-26 to 2022-11-25

SL NO	Date	Work Schedule	In Time	Out Time	Total Time	Over or Less Time	Late Time	Status
1	2022-10-26(Wed)	09:00-14:00 =5:0	17:43	18:43	1:0	-04:00	08:43	Present
2	2022-10-27(Thu)	10:00-16:00 =6:0	07:53	14:59	7:06	+01:06	00:00	Present
3	2022-10-28(Fri)	07:30-14:30 =7:0	07:17	15:22	8:05	+01:05	00:00	Present
4	2022-10-29(Sat)	11:00-17:00 =6:0	08:02	15:31	7:29	+01:29	00:00	Present
5	2022-10-30(Sun)	11:00-17:00 =6:0	10:12	15:04	4:52	-01:08	00:00	Present
6	2022-10-31(Mon)	11:00-17:00 =6:0	10:31	15:42	5:11	-00:49	00:00	Present
7	2022-11-01(Tue)	00:00-00:00 =0:0	00:00	00:00	0:0	00:00	00:00	Weekend
8	2022-11-02(Wed)	09:00-14:00 =5:0	08:36	16:18	7:42	+02:42	00:00	Present
9	2022-11-03(Thu)	10:00-16:00 =6:0	09:45	15:16	5:31	-00:29	00:00	Present
10	2022-11-04(Fri)	07:30-14:30 =7:0	07:20	15:02	7:42	+00:42	00:00	Present
11	2022-11-05(Sat)	11:00-17:00 =6:0	10:29	14:09	3:40	-02:20	00:00	Present
12	2022-11-06(Sun)	11:00-17:00 =6:0	10:22	15:51	5:29	-00:31	00:00	Present
13	2022-11-07(Mon)	11:00-17:00 =6:0	10:35	13:17	2:42	-03:18	00:00	Present
14	2022-11-08(Tue)	00:00-00:00 =0:0	00:00	00:00	0:0	00:00	00:00	Weekend
15	2022-11-09(Wed)	09:00-14:00 =5:0	08:53	12:14	3:21	-01:39	00:00	Present
16	2022-11-10(Thu)	10:00-16:00 =6:0	09:44	14:30	4:46	-01:14	00:00	Present
17	2022-11-11(Fri)	07:30-14:30 =7:0	00:00	00:00	0:0	00:00	00:00	Absent
18	2022-11-12(Sat)	11:00-17:00 =6:0	10:48	12:53	2:05	-03:55	00:00	Present
19	2022-11-13(Sun)	11:00-17:00 =6:0	10:37	16:20	5:43	-00:17	00:00	Present
20	2022-11-14(Mon)	11:00-17:00 =6:0	10:46	16:12	5:26	-00:34	00:00	Present
21	2022-11-15(Tue)	00:00-00:00 =0:0	00:00	00:00	0:0	00:00	00:00	Weekend
22	2022-11-16(Wed)	09:00-14:00 =5:0	08:52	15:42	6:50	+01:50	00:00	Present
23	2022-11-17(Thu)	10:00-16:00 =6:0	09:49	17:29	7:40	+01:40	00:00	Present
24	2022-11-18(Fri)	07:30-14:30 =7:0	07:34	13:37	6:03	-00:57	00:04	Present
25	2022-11-19(Sat)	11:00-17:00 =6:0	10:55	15:05	4:10	-01:50	00:00	Present
26	2022-11-20(Sun)	11:00-17:00 =6:0	10:22	18:48	8:26	+02:26	00:00	Present
27	2022-11-21(Mon)	11:00-17:00 =6:0	09:57	18:57	9:0	+03:00	00:00	Present
28	2022-11-22(Tue)	00:00-00:00 =0:0	00:00	00:00	0:0	00:00	00:00	Weekend
29	2022-11-23(Wed)	09:00-14:00 =5:0	08:57	15:52	6:55	+01:55	00:00	Present
30	2022-11-24(Thu)	10:00-16:00 =6:0	09:57	15:30	5:33	-00:27	00:00	Present
31	2022-11-25(Fri)	07:30-14:30 =7:0	00:00	00:00	0:0	00:00	00:00	Absent
32	2022-11-26(Sat)	11:00-17:00 =6:0	10:38	16:12	5:34	-00:26	00:00	Present

TWD	32	TWH	148:1	Extra Duty Date	Abbreviation
TP	26	TOT	17:55		TWD = Total Working Day TP = Total Present TA = Total Absent TL = Total Leave TW = Total Weekend TS = Total Swap TED = Total Extra Duty TOT = Total Over Time THD = Total Holiday TLWP = Total Leave Without Pay TLT = Total Late Time TLIT = Total Late In Time
TL		TS			
TA	2	TLWP			
TED		TLT	23:54		
THD		TLIT	0/1		
TW	4	Leave	12		